

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE OF PAGES
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2. AMENDMENT/MODIFICATION NO. 03	3. EFFECTIVE DATE December 17, 2008	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY ARCHITECT OF THE CAPITOL United States Capitol Washington, D.C. 20515		7. ADDRESS AMENDMENT/MODIFICATION TO Architect of the Capitol Procurement Division Ford House Office Building Attn: John Friedhoff Room H2-263 Second and "D" Streets, S.W. Washington, DC 20515	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		(X)	9A. AMENDMENT OF SOLICITATION NO. RFP080040
			9B. DATED (See Item 11) 5/7/2008
			10A. MODIFICATION OF CONTRACT/ORDER NO.
CODE	FACILITY CODE		10B. DATED (See Item 13)
SUBJECT: Annual Maintenance for Electrical Equipment			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers is extended to **December 23, 2008, 3:00 PM local time.**

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and return 1 copy of the amendment; (b) By acknowledging receipt of this amendment in Block 12 of Page 1 of the solicitation package, giving amendment number and its date; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter make reference to the solicitation and this amendment, and is received prior to the opening/receipt hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D. OTHER (Specify type of modification and authority)
E. IMPORTANT: Contractor is required to sign this document and return it to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION

1. SEE CONTINUATION PAGES.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
15C. DATE SIGNED	16C. DATE SIGNED
_____ (Signature of person authorized to sign)	By _____ (Signature of Contracting Officer)

The following instructions are added to Section L

1. PROPOSAL COMPOSITION - SOURCE SELECTION PROCEDURES

(a) Proposals shall be submitted in two major subdivisions: Technical Proposal whose content and arrangement shall be as described in the article, "INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL" of this section, and a Price Proposal, which shall be prepared in detail on a basis as described and set forth in the article entitled, "INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL" of this section.

(b) The Technical Proposal and the Price Proposal portions of each proposal tendered by any offeror shall each be enclosed in a separate sealed package, identified on its outer surface as to content in the manner prescribed in the article entitled "SUBMISSION OF OFFERS" of this section and submitted as shown below:

- | | |
|------------------------|---|
| (1) Technical Proposal | (Only revised information should be submitted |
| (2) Price Proposal | With Amendment 03.) |

(c) Each offeror may submit one or more proposals; however, each proposal shall be configured as described above, shall be considered on its own merits as to the completeness of submission and shall not share required documentation, bonding, or other requirements of submission with any other proposal submitted by the same offeror.

2. INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL - SOURCE SELECTION PROCEDURES

The Technical Proposal shall be organized in accordance with the following format to facilitate evaluation by the Government. The Technical Proposal shall be subdivided into four (4) technical criteria shown on the attached pages.

3. THE INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL SHALL FOLLOW AOC52.215-6 Preparation of Proposals (MAY 2007) as shown on page 36 of solicitation RFP080040.

Distribution:

Contract File
COTR -

The Offeror shall provide a description of :

- Factor 1 – Quality Control
- Factor 2 - Corporate Experience
- Factor 3 – Key Personnel
- Factor 4 – Past Performance

Factor 1 Quality Control –

The Offerors Quality Control should address the Procedure Specifications and Procedure Qualification Records for each repair to fulfill the requirements and objectives under this solicitation. The Offeror should explain how their plan of accomplishment will fulfill the requirements under this solicitation.

Factor 2 – Corporate Experience (General Contractor/Major Subcontractor)

1. The Offerors and the proposed subcontractors experience shall be listed to show the extent of successful completion of projects, performed within the past three years, with a minimum of three successfully completed projects of similar scope, size and complexity to the requirements of this project (Services for preventative maintenance and repairs).
2. The experience with the subcontractors and related projects should also be shown if applicable for the extent of successful completion of projects, performed within the past three years, of similar scope, size and complexity to the requirements of this project (Services for preventative maintenance and repairs).

Factor 3 – Key Personnel (Project Manager and Field Technicians)

1. The Contractor shall provide the qualifications and experience on the resumes of the Offerors key personnel, including the Project Manager and Field technicians.
2. The Contractor shall provide the key personnel information that shows the Offerors ability to provide quality personnel who have the necessary qualifications and experience, in terms of training, background, and recent technical experience, to successfully perform the requirements of this solicitation.

(Continued on the next page.)

Factor 4 - Past Performance (General Contractor/Major Subcontractors)

1. The Contractor shall list the past performance for the General Contractor and any major subcontractor(s) past performance used in the successful completion of projects, performed within the past three years, of similar scope, size and complexity to the requirements of this project (Services for preventive maintenance and repairs).
2. The Contractor should also provide information regarding Past Performance that shows the offerors and any proposed subcontractors past performance that were similar to the contract requirements of this solicitation, meeting the prescribed schedules, and a history of reasonable and cooperative behavior. Timeliness and degree of client satisfaction for each project should be indicated. If any proposed subcontractors will be used in this requirement, then the offeror should list their qualifications in sufficient detail to indicate that they can carry out their portion of the work as described in the specification.