

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	
2. AMENDMENT/MODIFICATION NO. 03		3. EFFECTIVE DATE 04/23/2009	4. REQUISITION/PURCHASE REQ. NO. HB 090038
5. PROJECT NO. (If applicable)			
6. ISSUED BY AOC - Procurement Division 2nd & D Streets, SW Room H2-263 WASHINGTON, DC 20515	CODE 9901	7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code)		(X)	9A. AMENDMENT OF SOLICITATION NO. RFP090028
		X	9B. DATED (SEE ITEM 11) 03/09/2009
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 11)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning ___1___ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This Amendment No. 03 revises Solicitation No. RFP090028 as follows: "See Continuation Page"

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jeffrey Kuhl Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By _____ (Signature of Contracting Officer)	16C. DATE SIGNED 04/23/2009

SF 30, Block 14, DESCRIPTION OF AMENDMENT/MODIFICATION (continued)

This Amendment No. 03 includes the items listed below and is issued to the above referenced Solicitation No. RFP090028 in order to:

1. Extend the due date for receipt of proposals to **5:00 pm on May 15, 2009**.
2. Answer any questions asked as of March 25, 2009;
3. Delete **clause L.1 AOC PAST PERFORMANCE QUESTIONNAIRE (Page 45)**;
4. Incorporate the SOLICITATION ARTICLES and the following clauses into the solicitation:

L.1 – PROPOSAL COMPOSITION
L.2 – INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL
L.3 – INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL
L.4 – EVALUATION CRITERIA

5. Replace pages with those that have corrections and/or changes made to them. Please replace the following pages with those in the solicitation package:

Remove Pages

Supplementary Conditions, Page 32 of 51

Insert Pages

Supplementary Conditions, Page 32 of 51

All other solicitation terms and conditions remain unchanged.

Attachments:

CLARIFICATION QUESTIONS AND ANSWERS (3 pages)

SOLICITATION ARTICLES (5 pages)

Supplementary Conditions, Page 32 of 51 (1 page)

Distribution:

Contract File

Project Manager – Dan Murphy

**Replace Chilled Water Coils in the Ford House Office Building,
Washington, D.C.
RFP No. 090028**

CLARIFICATION QUESTIONS AND ANSWERS

1. Question: What are the CFM's for each air handler?
Answer: **Unknown at this time.**
2. Question: What are the entering & leaving water temperature requirements of the coils?
Answer: **44 degrees entering and 56 degrees leaving with a 12 degree delta**
3. Question: What are the entering & leaving air temperature requirements of the coils?
Answer: **80 degree dry bulb entering & 67 degree wet bulb leaving and 52 degree discharge**
4. Question: What is the pressure drop across the coils supposed to be?
Answer: **.75 inch water gauge**
5. Question: How many rows are the chill water coils?
Answer: **Refer to Attachment 6 of the RFP (FORD HOUSE OFFICE BUILDING CHILLED WATER COIL SPECIFICATIONS.)**
6. Question: Can the existing stainless steel drain pan be re-used?
Answer: **No.**
7. Question: Are there any automatic temperature controls involved in this contract?
Answer: **No.**
8. Question: Will the Contractor have to rebalance the air handling unit?
Answer: **No.**

9. Question: Are there asbestos containing materials present on the piping or in the air handling unit? If so who will be required to remove it?

Answer: No asbestos involved.

10. Question: Will the Contractor be paid for coils purchased and stored off-site? If not, can the Contractors store the coils on-site and be paid for them?

Answer: Subject to the terms of clause AOC52.232-4 Payments – Construction (Jul 2008), the Contractor will be paid via progress payments for work installed and accepted. Coils may be stored on-site at a location designated by the Government.

11. Question: When will the alternate for three additional air handlers be awarded?

Answer: Not known at this time and subject to the availability of funding.

12. Question: Who will drain the existing chill water mains and re-charge them?

Answer: Government personnel will be available to drain down the mains.

13. Question: Does the contract require all work to be installed by U.S. citizens?

Answer: Yes. Reference clause AOC52.204-4 Personal Identity Verification of Contractor Personnel (Sep 2007).

14. Question: Will the workers require a background security check?

Answer: Yes. Reference clause AOC52.223-5 Special Security Requirements – Services (Jun 2007)

15. Question: Can legal foreign nationals work at the site?

Answer: Yes, provided the Contractor complies with the terms of clause AOC52.204-4 Personal Identity Verification of Contractor Personnel (Sep 2007) and the Contractor's employees and/or subcontractors pass the fingerprinting and background security check conducted by the US Capitol Police.

16. Question: Will the Contractor be allowed to use the FHOB electric hoist mounted above the sixth floor access hatch?

Answer: Yes.

17. Question: Should the Contractor include in the proposal the cost of a Mechanical Engineer or Architect to approval all submittals?

Answer: The Contractor's proposal should include all costs associated to fully comply with the project requirements and specifications. The Government will review submittals in accordance with the Division 01000 GENERAL REQUIREMENTS and as provided in the Contract Documents.

18. Question: Should the Contractor include in the proposal the cost for design by a Mechanical Engineer?

Answer: No.

19. Question: At the pre-bid meeting the notes given to Contractors stated that the bid was due April 10, 2009, however, the solicitation states April 3, 2009 which is the correct due date?

Answer: The receipt (due) date for offers is extended to 5:00 PM (EST) May 15, 2009 pursuant to Amendment No. 03 to Solicitation RFP090028.

20. Question: I wanted to know there was any additional information on the engineering data of the coils such as the flow rates.

Answer: The following is the only additional information available at this time.

Chilled Water Coil Replacement: Additional Coil Specifications

- * Tubes: 0.035" thick copper tubes
- * Fins: 0.010" thick lead free solder coated or mechanically bonded copper fins, 10 fins/inch
- * Casings: 16 gauge stainless steel casing
- * Headers: Non-ferrous headers
- * Pressure: 200 psi working pressure.

SOLICITATION ARTICLES

TABLE OF CONTENTS

<u>ARTICLE NUMBER</u>	<u>ARTICLE NAME</u>
L.1	PROPOSAL COMPOSITION
L.2	INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL
L.3	INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL
L.4	EVALUATION CRITERIA

SOLICITATION ARTICLES

L.1. PROPOSAL COMPOSITION - SOURCE SELECTION PROCEDURES

(a) Proposals shall be submitted in two major subdivisions: Technical Proposal whose content and arrangement shall be as described in the article, "INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL - SOURCE SELECTION PROCEDURES" of this section, and a Price Proposal, which shall be prepared in detail on a basis as described and set forth in the article entitled, "INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL - SOURCE SELECTION PROCEDURES" of this section.

(b) The Technical Proposal and the Price Proposal portions of each proposal tendered by any offeror shall each be enclosed in a separate sealed package, identified on its outer surface as to content in the manner prescribed in the clause entitled "AOC52.215-1 INSTRUCTIONS TO OFFERORS (JULY 2007)" and submitted in the following number of copies:

- (1) Technical Proposal - One original and three (3) copies.
- (2) Price Proposal - One original and one (1) copy.

(End of article)

L.2. INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL - SOURCE SELECTION PROCEDURES - CONSTRUCTION

(a) The Technical Proposal shall be organized in accordance with the following format to facilitate evaluation by the Government. The Technical Proposal shall be subdivided into TWO subsections: Corporate Experience and Expertise and Past Performance; indexed by evaluation factor and contained in three ring binders, binder clips, rings, or other methods that allow the material to be viewed and removed easily. Spiral binding is strongly discouraged.

(b) Evaluation factors.

(1) Evaluation Factor 1 - Corporate Experience and Expertise. The Offeror shall provide a listing of past projects of similar scope, size and complexity (e.g., replacement of chilled water coils) which involved similar tasks performed by the Offeror during the last five years. For each project listed, provide the following:

- (i) a project identification, location;
- (ii) contracting agency/owner identification and address;

- (iii) date of award and completion;
- (iv) contract award amount/final amount and description of any differences between the award amount and the final amount;
- (v) key personnel (Project Foreman) /subcontractors involved;
- (vi) brief description of the project; and
- (vii) point of contract at agency/owner and phone number.

(2) Relevant projects are those which are similar in size, scope and complexity to the work contemplated by this solicitation, and which involve one or more of the following characteristics:

- Installation/replacement of chilled water coils in office buildings.

(2) Evaluation Factor 2 - Past Performance. Although the Government reserves the right to use any source of information available on the Offeror's past performance to either evaluate past performance or verify information provided by the Offeror, the Offeror shall provide information that demonstrates the offeror's past performance. The enclosed "AOC PAST PERFORMANCE QUESTIONNAIRE" shall be provided to each of the companies/agencies for which the Offeror performed work and listed in its response to Evaluation Factor 1 - Corporate Experience and Expertise. The questionnaire(s) must be faxed or e-mailed by the companies/agencies to the attention of Mr. Jeffrey Kuhl at fax number (866) 489.4458 or e-mail address: jkuhl@aoc.gov by the date established for receipt of offers in order to be considered in the evaluation process.

(End of article)

L.3. INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL - SOURCE SELECTION PROCEDURES - CONSTRUCTION

(a) A firm fixed-price shall be entered by each Offeror on pages 3 and 4 of the Summary Info Continuation Page form (line item pricing, options, and unit prices) which shall represent the cost for performing the work required by this Request for Proposal. The Architect reserves the right to request from each Offeror information regarding the breakdown of all costs that are included in the lump sum price (Line Items No. 1, 2, 3, 4, and 5), to include copies of all work sheets used in forming the proposed pricing. Erasures or other changes on any or all submissions shall be initialed by the signer of the proposal or by his duly authorized agent.

(b) The Price Proposal shall be submitted with the following required documents in the order shown below:

- (1) "SOLICITATION, OFFER, AND AWARD" form (original signature required in Block 20B);
- (2) The "Summary Info Continuation Page" page;
- (3) the "REPRESENTATIONS AND CERTIFICATIONS"; and
- (4) the "BID GUARANTEE".

L.4. EVALUATION CRITERIA - SOURCE SELECTION PROCEDURES - CONSTRUCTION

General Requirements. The evaluation criteria to be used by the Contracting Officer for the selection of a contractor to perform the work specified herein are defined below. Proposals will be evaluated for acceptability but not ranked using the non-price factors. Award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-price factors.

(a) *Technical Evaluation Criteria.* For each evaluation factor, the Government will make a determination of Technically Acceptable or Technically Unacceptable. In order for an Offeror to be determined overall Technically Acceptable, it must receive Technically Acceptable ratings on all of the evaluation factors. A single evaluation factor rating of Technically Unacceptable will cause its price proposal to not be considered. The criteria for meeting minimum acceptability standards for each evaluation factor are listed below.

- (1) Corporate Experience and Expertise. The Government will evaluate the Offeror's Corporate Experience and Expertise to determine that the Offeror has, at a minimum, completed 2 projects comparable to the work solicited in this RFP within the past 5 years.
- (2) Past Performance. The Government will evaluate the Offeror's Past Performance Questionnaires received from customer references to determine whether, and the extent to which, the Offeror and its proposed major subcontractor(s), if applicable, have demonstrated a satisfactory record of conforming to contract requirements and to standards of good workmanship; a satisfactory record of forecasting and controlling costs; a satisfactory record of adhering to contract schedules, including the

administrative aspects of performance; a satisfactory history of reasonable and cooperative behavior and commitment to customer satisfaction; and, generally, evidence of a business-like concern for the interest of the customer.

It is the Offeror's responsibility to ensure that Past Performance Questionnaires are completed and timely submitted by customer references, and that correct names, addresses and phone numbers are provided in the proposals for each reference. The Government may contact the Offeror's customer references or use other references/information to verify past performance.

(b) *Price Evaluation Criteria.* The Government will evaluate the price proposals of all firms found Technically Acceptable. Price criterion measures not only actual dollars but also analyze the reasonableness of the Offeror's proposed price. Offerors are required to propose pricing on Line Item No. 1 (Base Bid) plus Options Line Item Nos. 2, 3, 4, and 5. Offerors who fail to propose a price for each item on the Summary Info Continuation Page will be deemed unacceptable and will be rejected.

changes within two weeks after receipt by the Contractor of the marked-up submittals.

(End of clause)

AOC52.242-2 Contractor Performance Evaluations (Dec 2006)

At the conclusion of contract performance and/or at any point during the performance of this contract, the AOC may elect to evaluate the Contractor and submit a final or interim performance evaluation into the appropriate on-line database designated as the repository of Contractor evaluations for the Federal Government. Any evaluation submitted shall include input from the Contracting Officer's Technical Representative and other agency personnel, as appropriate, and the Contracting Officer. The Contractor shall have the opportunity to review any evaluations and submit supporting information for any differing of positions between the Contractor and the AOC in accordance with the protocol established by the specific on-line database.

(End of clause)

AOC52.227-3 Drawings and Other Data to Become Property of the Government (Jul 2008)

All designs, drawings, specifications, notes, and other works developed in the performance of this contract shall become the sole property of the Government and may be used on any other design without additional compensation to the Contractor.

(End of clause)

AOC52.211-5 Commencement, Prosecution and Completion of Work (Mar 2007)

(a) All work to be performed under this contract shall be completed within 288 calendar days after the date of contract award. No work under this contract shall be performed on Saturdays, Sundays or Federal holidays and, for work performed in the District of Columbia, Presidential Inauguration Day, except with prior approval of the Contracting Officer.

(b) Time for completion of the contract work will be adjusted only in accordance with applicable clauses, e.g., Differing Site Conditions, Changes, Changes - Supplement, Suspension of Work, or other clauses, as appropriate.

(End of clause)